

FERPA ROUNDTABLE

AACRAO 2010

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(A member of the Chapman University System)

Collecting the Evidence, , ,

- Educational Record: covered by FERPA?
- Student: does FERPA apply?
- Access: signature required? copy required? Immediate?
- Must vs May: do I have to?
- School Official: provide service for us?
- Need to Know: job related?
- Dependent: release to parents? Without signature?
- Directory Information: Is it listed in the annual notification? Hold in place? How would I know?
- Institutional policy & procedures
- Other Options:

Closing , , ,

Protecting student's records is no less important than the lights in the parking lot, safety escorts at night, or security card access to the residence halls.

Understanding FERPA is not just an obligation – it is the right thing to do.

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