

**American Association of Collegiate Registrars and Admissions Officers  
Minutes of the Meeting of the Board of Directors**

August 22, 2007  
via Conference Call

**Board Members in Attendance:** Paul Aucoin, Mary Baxton, Jerry Bracken, Sam Conte, Dan Garcia, Nora McLaughlin, Glenn Munson, Angé Peterson, Wanda Simpson, Paul Wiley

**Staff Members in Attendance:** Janie Barnett, Suzanne Levine, Jeff Petrucci, Jerome Sullivan

**Call to Order**

President Aucoin called the meeting to order at 3:10 p.m. EST.

**Minutes**

Motion 2007.8.01 – It was duly moved and seconded that the minutes of the Board of Directors on July 24 & 25, 2007 be approved as amended. ADOPTED

**Report from the Administration & Finance Committee on the Chicago Annual Meeting Date Change**

Motion 2007.8.02 – It was duly moved and seconded that the dates of the 2009 Chicago Annual Meeting be moved from March 1-4 to April 13-16. ADOPTED

**Executive Director Update**

The Executive Director updated the Board on the status of lease negotiations for the One Dupont Circle office location; the success of AACRAO's lawsuit against Jean Noel-Prade and the American Universities Admission Program (AUAP); and the pending trademark of the SPEEDE brand.

**Reports from the Officers**

- V.P. Munson reported on the progress of the electronic transcript test and the joint committee project between the Records & Academic Services area and the Information Technology area. He also reported that a Registrar 101 session was set up for presentation right after SEM.
- V.P. Baxton reported that she had finished working on two sessions for SEM regarding international issues.
- V.P. Simpson reported that she had a conference call with her transfer issues committee and they had designed a webinar on that topic. The webinar has three presenters and will be rolled out in October. They are also looking at February to do a workshop. Their admissions counselor online workshop had about 30 participants and they are planning to do two a year each for counselors and for managers.
- Past President Peterson discussed putting awards online and asked that the Vice Presidents get involved with their committee chairs to receive additional input.
- President Aucoin reported that the next Board meeting would be October 7-10 at the Don CeSar Hotel in St. Petersburg Beach, Florida.

**Unfinished Business**

- **Recommendation for a Member-at-Large appointment to the Audit Committee**

Motion 2007.8.03 – It was duly moved and seconded to accept the nomination of Susan Van Voorhis to be appointed member-at-large to the Audit Committee. ADOPTED

- **Action Items**

The Board reviewed and updated its list of action items

**New Business**

- **Governance Motion**

Motion 2007.8.04 – It was duly moved and seconded to table discussion of a proposed motion on a governance initiative until the September 19<sup>th</sup> conference call.

**Adjournment**

MOTION 2007.8.05 – It was duly moved and seconded that the Board of Directors meeting be adjourned. ADOPTED.

The Board of Directors meeting adjourned at 4:35 p.m. EST.