

American Association of Collegiate Registrars and Admissions Officers
Minutes of the Meeting of the Board of Directors
May 1, 2007

Board Members in Attendance: Paul Aucoin, Mary Baxton, Jerry Bracken, Sam Conte, Dan Garcia, Nora McLaughlin, Glenn Munson, Angé Peterson, Wanda Simpson, Paul Wiley

Staff Members in Attendance: Janie Barnett, Suzanne Levine, Barmak Nassirian, Jerome Sullivan

Call to Order

President Aucoin called the meeting to order at 1:04 p.m. EST.

Minutes

MOTION 2007.5.01 – It was duly moved and seconded that the minutes from the meeting of the Board of Directors on February 27, 2007 be approved. ADOPTED

Reports of Officers

President Aucoin ordered that the written reports of the standing committees (Administration and Finance, Association Issues, and Professional Issues) be filed.

Executive Session

There were no issues requiring the Board to go into executive session.

Report on Joint Project of AACRAO and U.S. News & World Report

Associate Executive Director Nassirian reported that US News approached AACRAO to participate in their News Brief venture as they work to develop a product that will give them a presence in the higher education field, and they believe that partnering (collaborating) with AACRAO will give them a substantial audience. Publication would be made available to our mailing list (of approximately 80,000+) free of charge through the AACRAO server.

Executive Director Report

Executive Director Sullivan updated the Board on a number of issues, including: a review of our current accounting firm and the potential search for a new one; the status of the building renovation and lease; changes to the organizational structure of the office; a redesign of the MemberLink weekly e-mail newsletter; the implementation of automatic password changes in the AACRAO office to ensure information security; details related to upcoming meetings; membership dues; the status of IES, Publications, and ACS; and, the status of issues relating to the student loan scandal, the Higher Education Act, and accreditation issues.

Budget and Finance Report

Vice President for Finance Conte reviewed highlights of the financial update for March 2007. President Aucoin ordered the report filed.

Unfinished Business

The Board reviewed and updated its list of action items.

New Business

MOTION 2007.5.02 – Duly moved and seconded for the Board of Directors to approve the appointment of a Transfer Issues Ad Hoc Committee comprised of six to eight members to serve

for a term of up to three years (2007-2010). This committee will fall under the purview of the Vice President of Admissions and Enrollment Management. The main objectives are to work with the AACRAO National Office to study the feasibility of an annual Transfer Conference and to develop webinars on transfer issues. ADOPTED

MOTION 2007.5.03 – Duly moved and seconded to have Associate Executive Director Nassirian continue with the negotiations for the U.S. News – AACRAO Daily News Brief proposal and bring it to the Board of Directors for action. ADOPTED

MOTION 2007.5.04 – Duly moved and seconded to discuss the Survey on Outsourcing in Higher Education. ADOPTED

Adjournment

MOTION 2007.5.05 – It was duly moved and seconded that the Board of Directors meeting be adjourned. ADOPTED

The Board of Directors meeting adjourned at 4:22 p.m. EST.