



**Minutes of the 93rd Annual Business Meeting
March 2, 2007
Boston, Massachusetts**

1. Call to Order and President's Remarks

President Angé Peterson called the Business Meeting of AACRAO's 93rd Annual Meeting to order and reviewed the agenda for the meeting. She reviewed the three goals that she announced when she took office at the prior year's business meeting:

1. *Succession planning and leadership development.*
2. *Increasing institutional contacts and membership plus adding to Joe Roof's goal to better communicate with members.*
3. *A multi-pronged approach to address community college and transfer initiatives.*

She noted that all three goals were being addressed as part of AACRAO's strategic plan under the auspices of Board of Directors' committees. She reviewed the other accomplishments of the Board of Directors over the last year, which included proposed bylaws amendments; a proposal to change the Association's dues structure, as a result of proposals from the Dues Task Force; progress on leadership development and succession of leadership in the profession; a community college and transfer initiative; the adoption of a new investment policy; and continued work by the Board to increase its own effectiveness.

President Peterson extended thanks to the following who have supported her during her Board tenure: her husband John and their family; members of Kansas ACRAO; her colleagues from Pittsburg State University; Vice President Tom Huddleston, Vice Provost Dave Harrison, and the University of Central Florida Regional Campuses enrollment services team; AACRAO Executive Director Jerry Sullivan and the entire AACRAO staff; the AACRAO membership; Past-Presidents Paul Taylor and Joe Roof; the many colleagues and mentors who have served on the Board of Directors, program committees, local volunteers, professional activities committees, state and regional associations, and to the AACRAO Board of Directors.

2. Executive Director Remarks

Executive Director Jerry Sullivan noted that the state of the Association was "rock solid," and noted his excitement about AACRAO's approaching Centennial Celebration in 2010. He reviewed in detail the coming challenges facing higher

education with the pending reauthorization of the Higher Education Act of 1965. He reviewed the perspectives of the U.S. House of Representatives, the U.S. Senate, and in the U.S. Department of Education in the reauthorization debate. He enumerated three areas of concern with regard to the U.S. Department of Education:

- The regulatory approach to the Academic Competitiveness and SMART grants.
- The quiet expansion of IPEDS data collection requirements.
- The “negotiated rulemaking” process on accreditation.

He concluded by promising that AACRAO will keep the membership informed about the issues, and urged members to stay engaged.

3. Introduction of Parliamentarian

President Peterson introduced Brad Myers of The Ohio State University as Parliamentarian for the meeting.

4. Approval of the 2006 Business Meeting Minutes

On behalf of the AACRAO Board of Directors, Past President Joe Roof moved that the minutes from the April 2006 Business Meeting be approved.

The motion was adopted without audible dissent.

4. Bylaws Changes

On behalf of the AACRAO Board of Directors, President Peterson moved that Article III, Section 7 – Duties of the Vice President for Finance of the Association bylaws be amended by striking “(with suitable bond).”

The motion was adopted without audible dissent.

On behalf of the AACRAO Board of Directors, President Peterson moved that Article IV, Section 3 – Terms of Directors be amended by striking “except for the Vice President for Finance, who shall take office at the start of the next fiscal year.”

The motion was adopted without audible dissent.

On behalf of the AACRAO Board of Directors, President Peterson moved that Article VII, Section 5 – Parliamentary Rules be amended by replacing "all meetings of the Association, its Board of Directors and its committees" with "the Annual Business Session of the Association."

The motion was adopted without audible dissent.

On behalf of the AACRAO Board of Directors, President Peterson moved that the April 12, 2000 Member Resolution be amended as follows:

In the Section on Voting Memberships and Fees, paragraph (a), change “total” to “full-time equivalent.” Re-designate paragraphs (b), (c), and (d) as paragraphs (c), (d), and (e) respectively, and insert a new paragraph (b) that reads

(b) For purposes of this section, “full-time equivalent” shall be defined as:

1. full-time enrollment plus 2/3 of part-time enrollment for the first membership year after adoption of this resolution
2. full-time enrollment plus 1/2 of part-time enrollment for the second membership year after adoption of this resolution
3. full-time enrollment plus 1/3 of part-time enrollment for the third and subsequent years after adoption of this resolution.

The motion was adopted without audible dissent.

5. Finance and Proposed 2007 Budget

Past President Joe Roof provided a summary of AACRAO’s fiscal health and other financial milestones:

- Last year’s revenues were at 110% of budget and overall expenses were at 97% of budget.
- Activities include total revenues of \$7,094,895 and total expenses of \$6,276,864 for a net operating income of \$818,031. With changes in the value of investments, that resulted in a change of net assets of \$921,778.
- At the end of FY 2005, the total value of AACRAO’s investments was up by \$914,292 from the previous year.

Roof reviewed the FY 2006 statement of financial position noting it appears that FY 2007 will also be very positive.

He then introduced the FY 2008 proposed budget noting that it includes a consumer-price-index-based dues increase of \$5.00 per person resulting in a new member dues rate of \$195.

On behalf of the AACRAO Board of Directors, Roof moved that the proposed Fiscal Year 2008 budget be approved.

The motion was adopted without audible dissent.

6. Nominations and Elections Committee

Scott Dittman, Chair of the 2006-2007 Nominations and Elections Committee, reported to the membership on the Nominations and Elections activities over the last year. He expressed appreciation for the opportunity to serve as chair of the

committee and thanked the 2006-2007 Nominations and Elections Committee members for their outstanding service to the Association.

On behalf of the 2006-2007 Nominations and Elections Committee, Dittman moved that Paul Wiley, University Registrar, Sewanee: The University of the South, Sewanee, Tennessee, be elected as President-Elect for 2007-2008. There were no nominations from the floor.

The motion was adopted without audible dissent.

On behalf of the 2006-2007 Nominations and Elections Committee, Dittman moved that Sam Conte, University Registrar, University of Pittsburgh, Pittsburgh, Pennsylvania, be elected as Vice President for Finance for a three-year term beginning in 2007-2008. There were no nominations from the floor.

The motion was adopted without audible dissent.

On behalf of the 2006-2007 Nominations and Elections Committee, Dittman moved that Glenn Munson, Registrar, Rhodes College, Memphis, Tennessee be elected as Vice President for Records and Academic Services for a three-year term beginning in 2007-2008. There were no nominations from the floor.

The motion was adopted without audible dissent.

7. Recognition of Service

President Peterson recognized the following for their outstanding service to the Association:

- Nominations and Election Committee and Chair, Scott Dittman
- Co-Chairs of Volunteers for Boston, Louise Lonabocker and Heather Smith and all their volunteers
- 2007 Program Committee and Chair, Mary Koskan
- Outgoing Board Members:
 - Joe Roof, Past-President
 - Luz Diaz Barreras, Vice President for Records and Academic Services
 - Paul Wiley, Vice President for Finance

8. Transition

Paul Aucoin was introduced as the AACRAO President for 2007-2008.

9. 2007-2008 AACRAO President Comments

President Paul Aucoin noted that AACRAO's current good health came as the result of visionary and stalwart leaders from the past. He then noted several challenges facing the Association:

- Involving the membership in all that is AACRAO is the most formidable challenge. Despite the tremendous efforts of several past presidents, work remains to effectively involve AACRAO members in the work of the Association.
- Finding ways to capture the useful content of all our meetings, workshops, and presentations, and providing it to our members who are unable to attend. Many from small colleges and universities are unable to attend the annual meeting, and they comprise a very large portion of the AACRAO membership. Budget cuts at many of our large public institutions may mean that many of our mid-level colleagues cannot avail themselves of the excellent professional development opportunities and the networking the annual meeting provides.
- Providing attention to the special needs of small colleges, graduate and professional schools, community colleges, and state and regional associations.
- Beginning a conversation addressing the governance structure of the Board and all that might entail.
- Ensuring that AACRAO's professional development and continuing education efforts are meeting member needs, while aligning the competencies required for success in our changing professions.
- Building on the successes relating to the alignment and integration of AACRAO's commitment to State and Regional association activities.
- Continuing and improving upon several AACRAO-sponsored leadership gatherings.
- Improving and expanding our outreach to community colleges, which is the most under-served sector in AACRAO and the most underrepresented in our membership.
- Researching and addressing the escalating disparity between male and female enrollments.
- Continuing the excellent efforts of Past-President Angé Peterson regarding succession planning.

Noting that it was likely that all the challenges would not be addressed, President Aucoin expressed his hope that the Board might lay a firm foundation, and that the continuity of our board process can be used to build on that foundation as we head toward our 100th anniversary.

Aucoin introduced the 2007-2008 Board of Directors:

- Past President, Angé Peterson, University of Central Florida
- President-Elect, Paul Wiley, Sewanee: The University of the South
- Vice-President for Access and Equity, Dan Garcia, University of Washington, Tacoma
- Vice-President for Admissions and Enrollment Management, Wanda Simpson, San Jacinto College
- Vice-President for Finance, Sam Conte, University of Pittsburgh
- Vice-President for Information Technology, Gerald Bracken, Brigham Young University
- Vice-President for International Education, Mary Baxton, California State University, Northridge
- Vice-President for Leadership and Management Development, Nora McLaughlin, Reed College
- Vice-President for Records and Academic Services, Glenn Munson, Rhodes College

10. Venue for the 2008 Annual Meeting

The 2008 Co-Chairs of Volunteers Dennis Dulniak and Renee Simpson offered a video presentation and salutary remarks and extended a warm invitation for the 2008 Annual Meeting in Orlando, Florida.

11. Adjournment

President Aucoin gaveled the 93rd Annual Business Meeting to adjournment.