make known their investigations. It has been the purpose of
the Committee to serve in a measure as a central clearing
house for the exchange of compiled statistics and data, and
to acquaint members with the findings of other registrars.

An activity, so to speak, in which it has become
necessary for most of us to engage this past year and in
which many of us must redouble our efforts this coming
year is strictest office economy. Putting this into practice
without decreasing the efficiency or functions of the office
has called for almost strategic measures. Under stress of
reduced budgets it is safe to assume that a number of labor-
saving devices have developed.

This committee has attempted to collect data of research-
activities among the various member institutions and, now,
we are undertaking to assemble material in regard to office
procedures. Through informal discussion and visits to other
schools all of us have, I am sure, learned of certain practices
which could well be tried out and adopted in our own
offices, but it seems advisable at this time to bring these
ideas together in readable form. If you have successfully
installed a new method or a labor-saving device, will you
not pass this information on and let me have, at your earliest
convenience, a written description of your innovation. The
suggestions so received can be assembled and, through the
kindness of our Editor, published in the Bulletin within a
reasonable length of time so as to be available for consider-

C. Suggested Reading Material for Registrars
IRA M. SMITH

I. Indexes

1. The Education Index. A cumulative author and
   subject index to a selected list of educational
   periodicals, books and pamphlets. Published
   monthly by The H. W. Wilson Company, 950
   University Avenue, New York City.

   Refer to following headings:
2. Cumulative Book Index. A world list of books in
the English language. Published monthly by The H.
W. Wilson Company, 950 University Avenue, New
York City.
   Refer to following headings: Colleges and
   universities Education

3. Loyola Educational Digest. Appears ten times a
year. Each issue consists of twenty 5X8 cards
printed on both sides and containing about 900
words. These cards are digests of the most im-
portant and valuable articles in recent educational
periodicals, supplemented occasionally by bibliog-
raphies and other material of a similar type. Pub-
lished by Loyola Educational Digest, 3441 North
Ashland Avenue, Chicago.

Columbus, Ohio: The Ohio State University, Bureau
of Educational Research.
Presented by the author as "an instrument of re-
search, as a tool for the investigator and adminis-
trator interested in student personnel 'problems."
   6. Twenty-eight monographs of the National Survey of Secondary Education.
   8. Recent Theses in Education. The Library of the Office of Education is collecting doctors' and outstanding masters' theses in education, which will be available for consultation, and may be borrowed on inter-library loan. A list of the most recently received theses is given each month in School Life.

III. Periodicals

The following periodicals will keep one well informed of recently published books dealing with various phases of education, changing requirements and curriculums, and educational developments: (The figures following titles of publications indicate respectively the number of issues and the subscription price per year.)

1. Bulletin of the Department of Secondary-School Principals. 5-$2.00 (includes membership in the Department)
   National Education Association

   3129 Wenonah Avenue, Berwyn,
   6 Park Street, Boston
4. *Journal of Educational Psychology*. 9-5.00
   10 East Center Street, Baltimore
   Ohio State University, Columbus, Ohio
6. *Progressive Education*. 8-3.00 (includes subscribing membership in Progressive Education Association)
   716 Jackson Place, Northwest, Washington, D.C.
7. *Research Bulletin of the National Education Association*. 5-1.00
   1201 Sixteenth Street, Northwest, Washington, D.C.
   National Educational Association
   1201 Sixteenth Street, Northwest, Washington, D.C.
9. *School and Society*. 52-5.00
   Grand Central Terminal, New York
10. *School Life*. 10-50 cents
    United States Office of Education, Washington, D.C.
11. *School Review*, 10-2.50
    School of Education University of Chicago, Chicago

IV. A few books and other references worthy of mention

5. American Universities and Colleges. Edited by John Henry MacCracken for the American Council on Education. Baltimore: Williams and Wilkins. "The object of this volume is to present an accurate and comprehensive picture of higher education in America as it is today, and to supply the need for a single book of reference, in which may be found the salient facts regarding the 521 accredited institutions of higher learning, arranged after a common pattern."

6. Educational Books of 1932. School and Society, March 25, 1933. "This annual list is an attempt to discover all American books, pamphlet material, and reports in the field of education in its broadest sense, excluding courses of study from various cities and states, and books on religious education."


8. The Educational Record for 1933. This is a particularly interesting issue of this periodical.


D. Selective Admissions to Graduate Work

MARCIA EDWARDS

Tuesday afternoon Dr. Reeves stated that the North Central Association might possibly be able to use, as one item in judging the value of an undergraduate the success in graduate work of the students which it sends to the graduate schools. The investigation which we hope will supply this item is being carried on at the University of Minnesota under the Committee on Educational Research. A number of you have cooperated in supplying the records on which it is based. Mr. West