

**AACRAO Governance Task Force
Minutes – Wednesday, December 9, 2009
Conference Call**

Present: Nancy Krogh, Robert Doolos, Barbara Blaney, Bruce Cunningham, Carl Einhaus, Fred Fresh, Kathy Hartman, Kathy Jones, Christine Kerlin, Nora McLaughlin, Nancy Penna and Paul Wiley

Nancy Krogh reported that the AACRAO membership received the e-mail blast regarding the task force's initial report. The same message will appear in the Member Link until January 15. Members will respond to governance@aacrao.org. Robert will forward the responses to the task force, and we will determine who will respond to the member. We also discussed the following methods for encouraging input regarding the report.

- Personally contacting AACRAO members to encourage them to read the initial report and to send the task force their comments and recommendations.
- Contacting state and regional presidents.
- Posting notices on appropriate listservs.
- Developing a list of frequently asked questions to be posted on the governance Website.

The task force discussed how to address the board's concern regarding how external board members will benefit the work of the board.

Nora reported that she recently met with the Annual Meeting Program Committee, and the committee is very enthusiastic about the programmatic recommendations in the report.

Bruce and Nancy Penna agreed to revise the document they developed earlier regarding bylaws changes.

We discussed the need to work on the transition plan. Bruce and Christine agreed to work on the plan.

The task force discussed the importance of meeting the January 23 deadline for submitting our final report.

Respectfully submitted,

Robert K. Doolos
December 14, 2009