

**AACRAO Governance Task Force
Minutes – Tuesday, January 19, 2010
Conference Call**

Present: Nancy Krogh, Robert Doolos, Dennis Bailey-Fougner, Bruce Cunningham, Fred Fresh, Kathy Hartman, Tracey Jamison, Nora McLaughlin, Nancy Penna and Paul Wiley.

Minutes from the December 22 and January 15 conference calls were approved.

The task force discussed how to obtain additional commentary from supporters of the recommendations regarding what they like and dislike. Can the task force encourage the responders to offer suggestions in addition to general statements of support.

The task force discussed how to present responses to the recommendations to the board and to the membership. One suggestion was to group the responses into themes, but there was concern about characterizing responses. Another task force member suggested publish the responses, but allow authors to opt out. Another suggestion was to ask the authors if they want to include their names with published responses

The task force agreed to carefully review the initial report and meeting minutes so the members are prepared to discuss the recommendations with their colleagues.

The task force discussed the draft of the e-mail/letter to accompany the amended initial report that Robert prepared. Task force members made several recommendations. Using these recommendations, Robert will update the e-mail/letter.

Nora indicated that she and Kathy hope to send the document regarding the governance practices of other associations to Robert and Nancy soon.

The task force discussed submitting a one page overview regarding the transition plan. The overview will provide the general principles of the plan, but recognize that a true plan can only come after we file the final report and after adoption of the recommended changes.

Respectfully submitted,

Robert K. Doolos

January 29, 2010